

Caltech Rosen Bioengineering Center
Biotechnology Leadership Program (BLP)
Nomination Checklist

Nominations must be submitted by 5 p.m. on Friday, April 24th, 2026.

The nomination package must be compiled into a single PDF labeled as follows: (2026-BLP-Application_Student-Last-Name_Submission-Date_Faculty-Mentor-Last-Name). The file name must include the student's last name, submission date, and faculty mentor's last name.

Example: 2026-BLP-Application_Smith_04_24_2026_Arnold

The PDF application must contain the following:

- Student's CV/resume (1-2 pages)
- Signed nomination letter from the faculty mentor, addressed to Dr. Frances Arnold
 - o On Division or Graduate Option letterhead, the mentor should provide an evaluation of the student's aptitude for the program, including teamwork and leadership skills, and a commitment from the mentor to allow the student to participate in BLP activities.
- Student's 250-word "Personal Statement" describing their interest in the program and its expected impact on their future career (250 words is about 1 page, double-spaced)
- Nominee Information Form (completed and signed by student)
- Internship Commitment Form (completed by student, signed by student **and** mentor)
 - o Student should provide a description of the kind of industrial biotechnology experience the student would like to pursue one summer during their graduate studies (~100 words).
- Equal Opportunity Query Form (completed and signed by student)

Mentors (or a designated administrator) must submit nomination package (as a single PDF) with a subject line of "2026 BLP Nomination" to:

blp.nominations@caltech.edu

**Please note - Nomination packages will not be accepted from students.*

Questions regarding preparation of the BLP application package can be directed to Dennis Ko (ko@caltech.edu).

Nominee Information Form

Student name: _____

Funding Status – Check one:

- I am requesting consideration for partial funding from the BLP. I have supplemental funding from my faculty advisor or another source.
- I do not need BLP funding but still want to participate in the program.

Immigration Status – Check one:

- US Citizen
- Permanent Resident of the US
- Non-citizen, Non-Permanent Resident of the US

At the time of nomination to the BLP, my graduate advisor is:

Faculty Advisor Name: _____

Co-Advisor Name (if applicable): _____

Division & Graduate Option: _____

I began graduate work at Caltech on (date): _____

**Students are eligible to apply to the program in their first (G1), second (G2), or third year (G3) at Caltech.*

My current funding source(s) is/are [e.g., graduate fellowship (specify), faculty advisor support]:

Student signature: _____

Date: _____

Equal Opportunity Query Form
(To be completed by student)

All nominees must complete this form. You are invited to provide information on gender, ethnicity, and disability at your own discretion. If you prefer not to reply to any or all of the questions, please check the appropriate box(es).

Gender:

- Female
- Male
- Non-binary
- I choose not to reply

Ethnicity (choose all that apply):

- African American
- Alaskan Native / Pacific Islander
- American Indian
- Asian
- Hispanic
- Mexican American
- White
- International
- I choose not to reply

If desired, please elaborate: _____

Students with Disabilities:

- I am disabled and understand I may request reasonable accommodations to participate in the Biotechnology Leadership Program
- I choose not to reply

Student name: _____

Student signature: _____

Date: _____